

Brajesh Narain Singh

(I.A.S.)

District Magistrate
Gautam Buddha Nagar



Ref. No. 1252/ST-JM/19

Tel. (O) : 0120-2560044

Res. : 0120-2544700

Fax : 0120-2552552

Date : 14.11.2019

TO WHOM IT MAY CONCERN

Dear Sir/Madam

Sub: Formation of Internal Complaints Committee (ICC) in your Company/Factory/Shop etc. pursuant to Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and Registration of related Details in S.H.O.R website/app by November 30, 2019 and uploading Annual ICC Report for 2019 on the S.H.O.R website/app by January 31, 2020.

This is to bring to your urgent attention about the formation of an Internal Complaints Committee as legally mandated by the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 of the Government of India. As per the Act, it is mandatory for the ICC of your Company to provide an Annual Report in the prescribed format to the District Probation Officer.

You are also hereby notified about the S.H.O.R (Sexual Harassment Online Redressal) website (<https://www.shorapp.in>) and SHOR app developed by Interra IT exclusively for the District Administration, Gautam Buddha Nagar, available for free download on Google Play Store.

Please upload all relevant information about the Internal Complaints Committee(s) of your Company Unit(s) in the S.H.O.R website/app by November 30, 2019.

Please also upload the Annual ICC Report- 2019 for your Company Unit(s) on the website/app by January 31, 2020.

Please contact following for any technical help with the S.H.O.R website or app:
Contact@shorapp.in / (m) 7042303344.

Please note that formation of an Internal Complaints Committee and submission of required details and annual report as specified in Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, is legally mandatory; failure to comply to the Act provisions will be subject to penalty as prescribed in the said Act.

with regards.

(B.N. Singh)

I.A.S

District Magistrate,
Gautam Buddha Nagar.